

Redbird Vocal Music Booster Club

By-Laws

October 18, 2018

CONSTITUTION

Article I: The name of this organization shall be the Redbird Vocal Music Booster Club

Article II: Objectives

Section 1: To generate and maintain an enthusiastic interest in the various phases of the Vocal Music program of the Unified School District of De Pere.

Section 2: To lend all possible support, both moral and financial to the Vocal Music Department.

Section 3: To cooperate with those in charge of the Vocal Music Department, School Administration and the School Board to the end that this department shall maintain the highest degree of efficiency and integrity.

Section 4: To build and maintain an organization of parents/guardians which will help promote the general activities of the Vocal Music Department.

BY-LAWS

Article I: Membership

Section 1: Membership of this club shall include any parent/guardian of a student currently

enrolled in Vocal Music within the Unified School District of De Pere. **Section 2:** Members will not be assessed dues.

Section 3: Parents/Guardians of students currently enrolled in De Pere High School Vocal Music are to be considered the only active voting members, with the exception of one appointed parent representative from the USDD feeder schools.

Article II: The Leadership Board

Section 1: The Leadership Board shall consist of 3 - 5 members who are the Parent/Guardian of a

student(s) currently enrolled in the De Pere High School Vocal Department.

Section 2: All members of the Leadership Board will share duties while having assigned responsibilities of officiating meetings, keeping records and recording minutes, correspondence, as well as financial bookkeeping

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Section 3: An accurate record shall be kept of all receipts and disbursements, showing each activity separately, as well as a complete record of all funds.

Section 4: All personal reimbursements shall require prior written approval by no less than two members of the Leadership Board. A reimbursement request form can be obtained by emailing Redbird Vocal Music and should be returned to the Redbird Vocal Music Leadership Board.

Section 5: The Leadership Board shall have general supervision of the affairs of the club with a limit to expenditures of up to \$250 without authorization from the club. Supporting the needs of the program as requested by the director will be an exception to this limit.

Section 6: No less than one member of the Leadership Board will assist in the facilitation of every sub-committee of the Booster Club.

Article III: The Advisory Council

Section 1: The Advisory Council shall be composed of the members of the Leadership Board, all Unified School District of De Pere Vocal Music Department Directors, and one appointed representative from each of the USDD schools. Vocal Music Directors shall be non-voting members.

Article IV: Meetings

Section 1: The club shall hold no less than 3 regular meetings per year.

Section 2: Sub-committees will meet as necessary.

Section 3: The Leadership Board will meet monthly with a quorum.

Section 4: Roberts Rules of Order shall govern the Booster Club in all cases which they are applicable and which they are not in conflict with these by-laws.

Article V: Quorum

Section 1: A quorum for meetings of the general membership shall consist of the members present.

Section 2: A quorum for a Leadership Board meeting shall consist of the following: Total Leadership Board Members: Quorum Consists Of:

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Total Leadership Board Members	Quorum Consists of:
3	3
4	3
5	4

Article VI: Elections

Section 1: The Leadership Board member election will be held at the last meeting of the school year by secret ballot. Positions will be one and two year terms, as defined on the ballot, and will be elected by majority vote of the attending eligible members.

Section 2: Outgoing Leadership Board members shall finish their term at the end of the current school year. Leadership Board members will also relinquish their position when their student is no longer enrolled in vocal music within the Unified School District of De Pere.

Section 3: Any Leadership Board member that cannot fulfill their one or two year appointment may be replaced by vote at the next scheduled quarterly meeting. If a Leadership Board member resigns their position midterm, the board may appoint a member to fill the vacancy. The resigning member will not be eligible to run for re-election for a period of two years from the date of resignation. A leave of absence from the Leadership Board will be considered on an as needed basis.

Section 4: When a board member fails to perform the duties required, or fails to attend the majority of meeting in a given year, they may be removed from office by $\frac{2}{3}$ vote. Any member that has been removed will not be eligible to run for re-election for a period of two years from the date of removal.

Article VII:

Section 1: There should be no interference from the Leadership Board or members of the Booster Club in the actual operation of the Vocal Music program. The Booster Club is a service group and not an advisory group to the Vocal Music Director.

Article IX:

Section 1: The Constitution or By-Laws may be amended by a two-thirds majority vote of the members present at any regular meeting. The amendments must have been presented in writing at the preceding regular meeting of the club, emailed to the membership, or posted on the organization website prior to the meeting at which the vote will take place.

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Article X: Dissolution Clause

Section 1: In the event of dissolution of the Redbird Vocal Music Booster Club, the Leadership Board shall, after paying and making provisions for the payment of all liabilities, distribute all of the assets of the club among primary and/or secondary schools within the boundaries of the Unified School District of De Pere for the express purpose of vocal music education. The schools must be recognized by the Wisconsin Department of Public Instruction (DPI) as a school under Wisconsin state statutes.